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SAN DIEGO CHAPTER

The Society for Design Administration

An Affiliate of the American Institute of Architects

To promote the exchange of ideas and to educate its members in the related disciplines of design firm management.

HR OUTSOURCING WITH ADP TOTALSOURCE

JULY 17, 2008

Conducted by:

Marina Huffman

SENIOR HR BUSINESS PARTNER

Hosted by:

ADP TOTAL SOURCE

1450 Frazee Road #601, San Diego, 92108

Many small to mid-sized firms are turning to Professional Employer Organizations (PEO) to better deal with the costs, complexities, and administrative burdens of human resources management. Marina Huffman is a tenured Senior HR Business Partner with ADP TotalSource, the nation's largest PEO. Marina will present an overview of how integrated HR services are providing a competitive advantage to progressive organizations. Find out how tactical tasks, streamlining processes through technology, and leveraging the expertise of best-in-class human resource partners can increase your value to your firm.

Date:

Thursday, July 17, 2008

Time:

Networking Dinner 5:30 – 6:00 pm; Presentation 6:00 – 7:00 pm

Questions? [Jamie Shirey 760.445.4959](tel:760.445.4959)

Location:

ADP TotalSource, 1450 Frazee Road #601, San Diego 92108

Cost:

Meeting Fees: Members Firms \$15; Non-Members \$30; Late Registrations \$40

RSVP by:

5:00 p.m., Thursday, July 10, 2008

Fax this form to: Leslie Gurney @ **(619) 239-9852** or email reservation to:

lgurney@rjcarch.com

Name(s):

Firm:

Address:

Phone:

Email:

Because our meetings are catered, 24 hours' notice is required for all cancellations.

No shows will be billed.



MARINA HUFFMAN
SENIOR HR BUSINESS PARTNER

Marina Huffman is a Senior HR Business Partner with DP TotalSource. She joined ADP TotalSource in November 2006 as the first HR Business Partner in San Diego. In her role, Marina is responsible for effectively establishing and managing client relationships at all levels to ensure ADP TotalSource is successfully helping the client to achieve his/her business strategies. She is responsible for coordinating an facilitating delivery of services and projects in all functional areas such as: payroll, 401K, benefits, employee relations, training and development, legal compliance , and other areas of human resources. Currently, Marina supports a variety of San Diego-based businesses ranging from 10 to 200 employees and works regularly with owners, executives, and administrators in providing best-in-class HR services.

Prior to joining ADP TotalSource, Marina worked as a Human Resources Director in the Sports and Entertainment industry for over 14 years. She received the designation of Professional in Human Resources (PHR) by the Society of Human Resources Managers (SHRM).