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## SAN DIEGO CHAPTER

The Society for Design Administration

*An Affiliate of the American Institute of Architects*

*The Society for Design Administration advances management and administrative professionals in the A/E/C industry.*

### Maximize Your Quickbooks Project Management Reports With Timeslips

**October 15, 2009**

Conducted by:  
**Claire Barnes**  
**Integrated Visions**

Hosted by:  
**RJC Architects**  
320 Laurel Street, San Diego 92101

Learn more about this low-cost time and billing software that provides detailed project budgeting, job costing reports, and project profitability reports. Timeslips' local certified consultant will also demonstrate the ease and efficiency of linking Timeslips' A/R to QuickBooks to streamline your firm's financial reporting requirements and how Timeslips can be used by your staff for quick and easy time tracking.

<b>Date:</b>	Thursday, October 15, 2009
<b>Time:</b>	Lunch & Learn: 11:45 am Check-in, 12:00-1:00 pm Presentation <b>Questions? Call Jamie Shirey 760-445-4959</b>
<b>Location:</b>	RJC Architects, 320 Laurel Street, San Diego 92101, 619-239-9292
<b>Cost:</b>	<b>Meeting Fees:</b> Members \$20; Member Firms \$25; Non-Members/AIA Members \$40; Late Registrations \$50
<b>RSVP by:</b>	5:00pm, Thursday, October 8, 2009 Fax this form to: Leslie Cattaneo @ (619) 239-9852 or email reservation to: <a href="mailto:lcattaneo@rjcatch.com">lcattaneo@rjcatch.com</a>
<b>Name(s):</b>	_____
<b>Firm:</b>	_____
<b>Address:</b>	_____
<b>Email:</b>	_____

*Please specify if you require a vegetarian meal.*

*Because our meetings are catered, 24 hours' notice is required for all cancellations.  
No-shows will be billed.*



**Company:** *Integrated Visions, Inc.*

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**Brief Description of Services:**

We are a software consulting firm that helps professionals who are struggling with their time billing and calendaring software to make these products work the way they want them to.

**Area of Specialty:** Timeslips Certified Consultants, Timeslips Database Repair Certified, Amicus Attorney Consultant, Accounting Software Specialist (QuickBooks)

**How Long in this Business:** Since 1995

**Professional Background:** Claire L. Barnes has over 30 years experience in accounting and business management in the construction, manufacturing, advertising and software industries. In 1995 she founded *Integrated Visions, Inc.* a software consulting firm specializing in time billing and practice management software solutions and continues to serve as the firm's President. She has built the company to be the largest Timeslips® reseller in San Diego County and, in 2001, her firm was recognized as the Timeslips® World Wide Certified Consultant of the Year - the highest honor presented by the manufacturer to the certified consultants annually. Her firm has implemented over 500 hundred Timeslips® installations for small and medium size service professional firms spanning a variety of industries. In 2006 she became Certified in Amicus Attorney practice management software. Her experience helps to provide clients with the clarity in making the software integration work the way they do.

